

The City Council of the City of Mattoon held a regular meeting in the City Hall Council Chambers on July 3, 2018.

Mayor Gover presided and called the meeting to order at 6:30 p.m.

Mayor Gover led the Pledge of Allegiance.

The following members of the Council answered roll call physically present: YEA Commissioner Dave Cox, YEA Commissioner Sandra Graven, YEA Commissioner Rick Hall, YEA Commissioner Preston Owen, and YEA Mayor Tim Gover.

Also physically present were City personnel: City Administrator Kyle Gill, City Attorney Daniel C. Jones, Finance Director/Treasurer Beth Wright, Public Works Director Dean Barber, Assistant Fire Chief Sean Junge, Police Chief Jason Taylor, and City Clerk Susan O'Brien.

**CONSENT AGENDA**

Mayor Gover seconded by Commissioner Hall moved to approve the consent agenda consisting of minutes of the regular meeting June 19, 2018; Fire Department report for the month of May, 2018; bills and payroll for the last half of June, 2018.

**Bills & Payroll**  
**last half of June, 2018**

	<b><u>General Fund</u></b>		
Payroll		\$	282,078.85
Bills		\$	<u>64,285.72</u>
	Total	\$	346,364.57
	<b><u>Hotel Tax Administration</u></b>		
Payroll		\$	3,650.45
Bills		\$	<u>3,554.70</u>
	Total	\$	7,205.15
	<b><u>Festival Mgmt Fund</u></b>		
Bills			
	Total	\$	<u>3,997.13</u>
		\$	3,997.13
	<b><u>Midtown TIF Fund</u></b>		
Bills		\$	<u>1,120.00</u>
	Total	\$	1,120.00
	<b><u>Capital Project Fund</u></b>		
Bills		\$	<u>476.45</u>
	Total	\$	476.45

	<b><u>Water Fund</u></b>		
Payroll		\$	41,165.55
Bills		\$	<u>32,229.39</u>
	Total	\$	73,394.94
	<b><u>Sewer Fund</u></b>		
Payroll		\$	38,944.96
Bills		\$	<u>317,179.56</u>
	Total	\$	356,124.52
	<b><u>Health Insurance Fund</u></b>		
Bills		\$	<u>141,345.19</u>
	Total	\$	141,345.19
	<b><u>Motor Fuel Tax Fund</u></b>		
Bills		\$	<u>17,534.40</u>
	Total	\$	17,534.40

Mayor Gover declared the motion to approve consent agenda carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

### **PRESENTATIONS, PETITIONS AND COMMUNICATIONS**

Mayor Gover opened the floor for Public comments or questions. Mr. Scott Sweet requested the City to permit or license the motorized bicycles in Mattoon. Mayor Gover asked Attorney Jones and Chief Taylor to look into it. Mayor Gover opened the floor for further questions with no response.

Director Barber discussed the option of discontinuing or conducting alternating years of the City-wide Clean Up Day due to the cost of providing the service and overtime of staff. Council discussed the options including requesting donations from those who utilize the service. Director Barber requested suggestions to be sent to him. Mr. Sweet suggested asking for donations from citizens in general because the ones that use the Day would not donate.

### **NEW BUSINESS:**

Mayor Gover seconded by Commissioner Graven moved to adopt Special Ordinance No. 2018-1682, declaring personal property owned by the municipality surplus and authorizing the sale or disposal of the property.

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**CITY OF MATTOON, ILLINOIS  
SPECIAL ORDINANCE NO. 2018-1682**

**A SPECIAL ORDINANCE DECLARING PERSONAL PROPERTY OWNED BY THE  
MUNICIPALITY SURPLUS AND AUTHORIZING THE SALE OR DISPOSAL OF THE  
PROPERTY**

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS,** as follows:

**Section 1.** Supplies and equipment identified on Exhibit A to this ordinance are no longer necessary or useful to, or for the best interest of, the City of Mattoon, and are hereby declared surplus to the needs of the City of Mattoon.

**Section 2.** The City of Mattoon, Illinois does not express any warranty or imply any statement of condition of this surplus property. The Department Heads are hereby authorized to administratively sell by the most advantageous means and to negotiate the conditions for the sale, recycle, or other disposition of the property without further formal consideration or approval by the City Council. The City of Mattoon shall reserve the right to accept or reject any and/or all offers for this property.

**Section 3.** The Mayor and City Clerk are authorized and directed to execute any documents necessary to complete the sale or disposal of the property.

**Section 4.** This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

**Section 5.** This ordinance shall be effective upon its approval as provided by law.

Upon motion by Mayor Gover, seconded by Commissioner Graven, adopted this 3rd day of July, 2018, by a roll call vote, as follows:

AYES (Names):           Commissioner Cox, Commissioner Graven,  
                                  Commissioner Hall, Commissioner Owen,  
                                  Mayor Gover

NAYS (Names):           None

ABSENT (Names):       None

Approved this 3<sup>rd</sup> day of July, 2018.

/s/Tim Gover  
Tim Gover, Mayor  
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/Susan J. O'Brien  
Susan J. O'Brien, City Clerk

/s/Daniel C. Jones  
Daniel C. Jones, City Attorney

Recorded in the Municipality's Records on July 3, 2018.

Mayor Gover noted the surplus items were computer/IT items. Mayor Gover opened the floor for questions/comments/discussion with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Mayor Gover seconded by Commissioner Cox moved to approve Council Decision Request 2018-1860, approving the appointment of Mark Welton to the Police Pension Board for an unexpired term ending 04/30/2019.

Mayor Gover opened the floor for questions/comments with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Mayor Gover seconded by Commissioner Hall moved to approve Council Decision Request 2018-1861, approving the renewal of the three-year Enterprise Software Agreement with Microsoft Licensing, GP in the amount of \$29,487.43 per year; and authorizing the mayor to sign the Microsoft Volume Licensing Program Signature Form.

Mayor Gover opened the floor for questions/comments with no response. Administrator Gill noted this was the best State bid price.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Mayor Gover seconded by Commissioner Cox moved to approve Council Decision Request 2018-1862, approving and authorizing the purchase of replacement backend equipment in the amount of \$25,365.70 from L3 Communications Mobile-Vision, Inc. for the Police Department's mobile video solution; and authorizing the mayor to sign the purchase order.

Mayor Gover opened the floor for questions/comments. Chief Taylor stated the MPD needed a new server to accommodate the body cams and video storage.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Hall reported that Mr. Justin Shanklin had withdrawn the City's employment offer, so CDR 2018-1863, approving and authorizing the employment of Justin Shanklin as a probationary firefighter, would not be considered.

Commissioner Graven seconded by Commissioner Owen moved to approve Council Decision Request 2018-1864, approving and authorizing the employment of Alex Fuqua as Assistant Public Works Superintendent, contingent upon passing his background check.

Mayor Gover opened the floor for questions/comments/discussion. Director Barber provided accolades for Mr. Fuqua. Mayor Gover opened the floor for further comments or discussion.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Graven seconded by Commissioner Cox moved to approve Council Decision Request 2018-1865, approving and accepting the proposal from South Central Farm Service for fuel tanks in the amount of \$14,500 and fuel delivery at the Public Works Building.

Mayor Gover opened the floor for questions/comments/discussion. Mayor Gover noted the necessity to have fuel at the Public Works Building due to the School District moving the fuel station south of town. Commissioner Graven questioned the \$14,500. Council questioned a software need and two tanks. Director Barber stated the motion was incorrect due to the vendor providing the tanks for free as long as the City purchased fuel; and explained the rack price, quotes from three vendors, no contract, separate tanks for gasoline and diesel, and software.

Commissioner Owen seconded by Commissioner Graven moved to amend the motion to approve Council Decision Request 2018-1865, approving and accepting the proposal from South Central Farm Service for fuel delivery at the Public Works Building.

Mayor Gover declared the motion to amend the CDR carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Mayor Gover declared the motion to approve Council Decision Request 2018-1865 as amended by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

#### DEPARTMENT REPORTS:

CITY ADMINISTRATOR/COMMUNITY DEVELOPMENT noted preparation of ordinances and busy code enforcement. Mayor Gover opened the floor for questions with no response.

CITY ATTORNEY had nothing new to report. Mayor Gover opened the floor for questions with no response.

CITY CLERK business as usual with various license renewals and permits. Mayor Gover opened the floor for questions with no response.

FINANCE noted the auditors' completion of the annual preliminary fieldwork and return in mid-July, and preparation of the Treasurer's Report and its publication upon completion. Mayor Gover opened the floor for questions with no response.

PUBLIC WORKS provided an update of the City crews' work on Marshall Avenue, Beniach's start date of July 16<sup>th</sup> on Marshall Avenue, and submission of plans for the new water clarification. Mayor Gover opened the floor for questions.

FIRE Assistant Chief Junge noted collaboration with Director Burgett on the 4<sup>th</sup> of July events, fireworks vendors with final site inspection tomorrow, confiscation of illegal fireworks with a remedy to

the situation, all shifts' participation in the active shooter training; and complimented the MPD on an incident. Mayor Gover opened the floor for questions with no response.

POLICE noted the number of service calls with 60 arrested, fleeing vehicle, and standoff with suicidal individual. Mayor Gover opened the floor for questions with no response.

ARTS AND TOURISM Commissioner Hall reported many activities were underway.

#### COMMENTS BY THE COUNCIL

Commissioner Cox and Graven wished all a safe and happy 4<sup>th</sup> of July. Commissioners Hall and Owen had nothing to add.

Mayor Gover seconded by Commissioner Hall moved to recess to closed session at 7:05 p.m. pursuant to the Illinois Open Meetings Act for the purpose of the discussion of collective negotiating matters between the City of Mattoon and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees (5ILCS/20 (2)(C)(2)); and litigation that is affecting the City and an action is probable or imminent (5ILCS/20 (2)(C)(11)).

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Council reconvened at 7:16 p.m.

Administrator Gill updated Council on the preparation of the ambulance ordinance and proposed special meeting. Council discussed the ordinance, licensing, transition, fees, and special meeting. The Council's consensus was to conduct a special meeting on July 11, 2018 at 6:30 p.m. to consider the ambulance ordinance.

Commissioner Hall seconded by Commissioner Cox moved to adjourn at 7:37 p.m.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, NAY Commissioner Owen, YEA Mayor Gover.

/s/Susan J. O'Brien  
City Clerk